

**LEWES PRIORY SCHOOL MEMORIAL CHAPEL FUND  
ACCOUNTS 2022-2023**

**FOR THE PERIOD 1st NOVEMBER 2022 - 31st OCTOBER 2023**

**INCOME (AS SHOWN ON OUR MONTHLY BANK STATEMENTS )**

From Bank Statement	Single One-Off gifts	Standing Orders	From sale of Books	Gift Aid Reclaim	Total Income from all sources
Oct - Nov 2022	0	170	0	0	170
Nov - Dec 2022	0	170	0	0	170
Dec - Jan 2023	0	170	0	0	170
Jan - Feb 2023	26.07	170	0	0	196.07
Feb - Mar 2023	0	190	0	0	190
Mar - Apr 2023	0	170	0	0	170
Apr - May 2023	0	150	0	0	150
May - Jun 2023	0	190	0	0	190
Jun - July 2023	0	170	0	0	170
July - Aug 2023	0	170	0	0	170
Aug - Sep 2023	0	170	0	0	170
Sep - Oct 2023	0	170	0	0	170
<b>TOTAL INCOME FOR YEAR</b>	<b>£ 26.07</b>	<b>£ 2070</b>	<b>0</b>	<b>0</b>	<b>£ 2096.07</b>

**EXPENDITURE (AS SHOWN ON OUR MONTHLY BANK STATEMENTS)**

From Bank Statement	Reason(s) for Expenditure	Total for month
Oct - Nov 2022	£5.40 Bank charges	5.40
Nov - Dec 2022	£5 Bank charges £67.50 to buy poppies	72.50
Dec - Jan 2023	£5 Bank charges	5.00
Jan - Feb 2023	£5 Bank charges	5.00
Feb - Mar 2023	£5 Bank charges	5.00
Mar - Apr 2023	£5 Bank ch, 3683.45 New Doors, 147.88 Web Hosting	3836.33
Apr - May 2023	£5.80 bank ch, 660 one door, 3187.65 Lewes Decorators	4253.45
May - Jun 2023	£5.80 bank charges, 360 Scaffolding	365.80
Jun - July 2023	£5.40 bank charges, 50 gift to auditor	55.40
July - Aug 2023	£5.40 Bank charges	5.40
Aug - Sep 2023	£5 Bank charges	5.00
Sep - Oct 2023	£5 Bank charges	5.00
<b>TOTAL EXPENDITURE FOR THE YEAR</b>	<b>TOTAL EXPENDITURE FOR THE YEAR</b>	<b>£8219.68</b>

**NET INCOME (ie INCOME LESS EXPENDITURE) £2096.07 - £8219.68 = -£6,123.61**

**ADD THE NET INCOME TO THE BALANCE RECORDED ON THE ACCOUNTS 1 YEAR AGO ie £52,455.76  
£52,455.76 minus **£6,123.61** = £46,322.15**

**Thus the new balance in HSBC at 31st October 2023 should be (and is) £46,322.15**

**This balance of £46,322.15 is all held in our HSBC Account as shown on our bank statement of October 2023 (attached)**

**Signed Paul Hayler, Treasurer**

**Signed Alan Pett, Chairman**

**Signed Ann Halliday, Accounts Examiner**

Additional information required by the charity commission for comparison reasons

Last years (2021-2022) accounts for comparison Income £7,086 Expenditure £27,620.80

Our 2022/23 percentage of expenditure on Salaries and Trustee Expenses = 0%

## **ACCOUNTS REPORT FOR LEWES PRIORY SCHOOL CHAPEL TRUST FINANCIAL YEAR OCTOBER 2022- OCTOBER 2023,**

I have attached the unaudited accounts to this email which, in essence, shows that:

our income this year was £2096, our expenditure was £8219, and thus our assets have declined from £52,455 last year to £46,322 this year.

However, I must repeat my comments from last years report in saying that our decline in assets is entirely due to good work carried out improving the structure and use of the chapel and that the decline was planned for and expected. Everyone who donated to the 2021 appeal that raised over £50,000 knew that the money was being raised for the express purpose of spending it to improve the fabric of the chapel, so the decline of the funds is because they are being spent in the way that donors hoped they would be.

### **AN EXPLANATION OF SOME OF THE FIGURES IN THE ACCOUNTS**

The accounts are laid out to match our monthly bank statements that all trustees receive. Each month I show the income and expenditure for that month as shown on our bank statement so that all trustees and the charity commission can check the accounts against our bank statements if they wish to.

Some of the figures require some explanation

The £26.07 gift shown in Jan/Feb 2022 is a final payment from "Give as you Live", the company that offered a rebate if you ordered your on-line purchases through them. That scheme has now wound up but they did give us everything we expected.

The Standing Orders shown in "income" should total £170 every month. However once every year in February we get an additional £20 from an annual standing order so each February the standing order total is £20 higher than the other months.

In addition a quirk of the system for this year meant that one monthly S.O. for £20 a month was not credited in April but credited twice in May, hence April is only £150 in total but May is £190.

Bank Charges - The Bank Charge for maintaining our account is £5 a month but there is an additional 40p for each cheque we write. This is why the figure is sometimes £5.40 or £5.80p.

Gift Aid - I have not made a claim for gift aid this year as the income has been so low but don't worry, we can claim all this years income in with our claim for next year, nothing will be lost.

EXPENDITURE I have receipts for all the items of expenditure shown in the accounts which I could show anyone at the AGM. I can't attach them to this email as they each show a cheque signed by John Davey and myself which gives the bank details and shows both our signatures, it's too great a risk.

*Paul Hayler - Treasurer to the Trustees - November 8th 2023*